



## Mental Health Therapist

<b>Reports To:</b>	Clinical Director
<b>Department:</b>	Community Mental Health Hub
<b>FLSA Classification:</b>	Exempt
<b>Salary:</b>	\$75-80k w/ 4k Bilingual Stipend
<b>Date Updated:</b>	May 2023

### Job Description

The position of Mental Health Therapist is responsible for providing and coordinating the therapeutic needs of clients on their assigned caseload and providing, including providing trauma-specific and culturally informed direct services to youth, adults, and families.

#### Principle Duties and Responsibilities:

*Reasonable accommodation may be made to enable individuals with disabilities to perform these essential functions.*

- Provides comprehensive clinical assessment of assigned clients, including diagnosis, psychosocial history, medical history, and review of family and social systems with a focus on client and family's strengths and goals for treatment.
- Develops with the client/caregivers a service plan that supports the goals for treatment and specifically addresses problem areas requiring amelioration within measurable, achievable, short-term timelines.
- Provides direct services to clients, including individual, family, and group treatment and case management services to mild, moderate, and moderate to severe level of care clients.
- Establishes and maintains therapeutic rapport with clients and productive working relationships with collateral workers and/or involved family members.
- Provides crisis intervention services within the assigned program scope of services and through the agency-wide on-call system.
- Ensures and coordinates the provision of psychiatric evaluation and medication monitoring service as indicated by the client's psychiatrist or other medical provider.

- Provides discharge planning and coordinates and secures aftercare resources throughout treatment and immediately prior to discharge.
- Provides treatment in a variety of settings including schools, homes, group homes, foster homes and in-office, in consideration of client needs and safety concerns.
- Maintain timely weekly progress notes, quarterly and closing summaries up to insurance standards. Submit required clinical documentation within 24-72 hours of service provided.
- Maintain a minimum caseload of 20 clients and/or meet expectations of 70 direct service hours monthly.
- Remains informed of Board of Behavioral Sciences (BBS) and/or Board of Psychology (BOP) laws and regulations.
- Maintains registration or licensure, meets all requirements for Continuing Education per the BBS or BOP.
- Abides by the ethical standards promoted by the Board of Behavioral Sciences or Board of Psychology as applicable, as well as professional associations related to the therapist's clinical discipline.
- Effectively manages initial evaluation, screening, and recommending appropriate disposition.
- Effectively develops and updates client treatment plans for each client caseload based on timely supervisory reviews and via consistent sessions with clients.
- Comply with all federal regulations, Health Insurance Portability and Accountability Act (HIPAA), for the privacy and security of client information.

**Minimum Requirements:**

- Master's degree in Marriage and Family Therapy and registration as an Associate Marriage and Family Therapist with the Board of Behavioral Sciences, or Master's degree in social work (MSW) and registration as an Associate Clinical Social Worker with the Board of Behavioral Sciences required.
- Bilingual in Spanish preferred.
- Knowledge in working with a variety of ages and two years directly related clinical experience working with adolescents, children and their families preferred.
- Knowledge of community resources, case management process, community outreach and program planning preferred.

- Working knowledge of Medi-Cal/insurance and related regulations, including documentation requirements preferred. Current California Licensure is preferred.

**Ability to:**

- Communicate effectively orally and in writing in order to interview people, disseminate and record information.
- Understand and follow oral and written directions and apply them in a variety of situations.
- Use correct English grammar, punctuation, and spelling.

**Comments:**

- Must clear background check for a Community Care Licensed facility, including physical, TB, and drug test.
- Sit for extended periods of time and the ability to manage repetitive hand/wrist movements while using a computer keyboard and/or the phone. Bend, squat, stoop, and walk- up a flight of stairs.
- Lift and/or carry up to 20 lbs., occasionally. Duties are primarily performed in an office environment at a desk or computer terminal.

**Affirmative Action/EEO Statement**

*Hanna is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.*

**Other duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

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