



## Youth Counselor

Reports To:	Group Home Coordinator
Department:	Residential
FLSA Classification:	Non-Exempt
Salary:	\$20.00-\$24.00 hourly
Date Updated:	10/24/2023

## Job Description

### Summary/Objective

The Youth Counselor (YC) assists, guides, supervises, and models the daily living experience for the residents of Hanna Center. The YC is responsible for teaching and being a role model of the Core Values: Faith, Education and Caring, to the residents. The YC also coordinates cottage activities and guides the daily living experiences of the residents.

### Principle Duties and Responsibilities

*Reasonable accommodation may be made to enable individuals with disabilities to perform these essential functions.*

- Respect and support the Center's faith, education and caring values.
- Able to work with of the participants in their assigned Group Home and implement Trauma Informed best practices.
- Acts as a positive adult role model in all areas by demonstrating and developing positive interactive relationships while establishing clear boundaries for the participants.
- Maintain a therapeutic environment for the participants.
- Maintain a clean and orderly home.
- Assist residents with schoolwork.
- Teach hygiene skills and other socially appropriate skills to residents.
- Observe safety rules and emergency procedures.
- Chart and administer medications as directed.
- Attend weekly in-service training and apply principles learned in meetings.
- Maintain daily written log.

- Communicate with team members and other Center personnel as needed to ensure all information is relayed professionally and as appropriate.
- De-escalate crisis situations as they arise and implement crisis intervention skills as needed.
- Plan new activities and trips.
- Other duties as assigned.

### **Competencies**

- Ability to work with participants in assigned Group Home and implement Trauma Informed best practices.
- Ability to demonstrate and develop positive interactive relationships while establishing clear boundaries for the participants.
- Ability to maintain a therapeutic environment for the participants.
- Knowledge of safety rules and emergency procedures
- Knowledge of medication protocol.
- Ability to maintain a daily written log.
- Ability to communicate with team members and other center personnel.
- Knowledge of crisis intervention skills.

### **Supervisory responsibilities**

- Supervise students, implementing treatment approaches and or techniques which include Restorative Practice, Life Space Interviews, Universal Trauma Training, ACE Study, Workforce Protection and Policies that Reflect Trauma Informed Care.

### **Work environment**

- Residential housing environment/congregate setting

### **Education and experience**

- Bachelor's degree preferably in the Human Services area or equivalent verified experience working in Child Care/Youth Residential setting
- Commitment to ongoing professional development.
- Demonstrated ability to work with a multicultural and diverse group of students.
- Ability to communicate clearly and concisely, both orally and in writing.

### **Additional eligibility requirements**

- Must be 21 years of age or older

- Must successfully complete: Mandated Child Abuse Reporting, Ethical Standards, and Crossing Boundaries of Employee Conduct.
- Must successfully complete 8- and 16-hour Department of Social Services Assessment.

### **Physical Requirements**

- This position requires the ability to sit, bend, squat, stoop, and walk-up a flight of stairs and be able to safely lift 50 pounds and carry 20 pounds. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.
- Must have a valid Driver's License and ability to be insured by Company policy.
- Must clear background check for a Community Care Licensed facility, including physical, TB, and drug test.

### **Affirmative Action/EEO Statement**

*Hanna is an equal-opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.*

### **Other duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

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